

Minutes of the
Dodge County Highway Committee Meeting
May 31, 2018

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on May 31, 2018, in the Dodge County Highway building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:

The following members were present – Jeffrey Caine, Jeff Berres, David Frohling, and William Muche. Richard Fink was absent. There were no non-committee county board members present. Commissioner Brian Field and Assistant Commissioner Peter Thompson were also present. County Administrator Jim Mielke, County Board Chairman Russell Kottke, and Shop Superintendent John Haase were present for part of the meeting.

REVIEW MINUTES OF MAY 3, 2018: Minutes of May 3, 2018 were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

COMMITTEE REPORTS:

- **TDA (TRANSPORTATION DEVELOPMENT ASSOCIATION) FLY-IN AND COUNTY BOARD SUPERVISOR VISITS:** Caine and Frohling reported on the recent TDA Fly-in event in Washington DC including legislative updates relating to transportation funding at the Federal level. Frohling also reported on an event at the White House and the information presented relating to county government legislation.
- **HIGHWAY CONDITION/SAFETY CONCERNS:** Town cemetery mowing policies were discussed. STH 16/60 trench settlement concerns will be referred to the Wisconsin Department of Transportation. STH 67 trench settlement concerns will be referred to the City of Mayville.

COMMISSIONER'S REPORTS:

- **TDA FLY-IN:** Field reported on the recent TDA Fly-in event in Washington DC. Current national transportation developments, transportation funding, and legislative visits were discussed.
- **WCHA ROAD SCHOOL AGENDA DISTRIBUTION AND ATTENDANCE UPDATE:** WCHA road school agendas were reviewed.
- **WORKMAN'S COMP INJURY UPDATE:** Field gave an update on a recent work-related injury to a Highway Department employee.

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PROJECT UPDATES:

- **DRAINAGE DISTRICT #1 PROJECT AND BUDGET:** Thompson gave an update on the Drainage District #1 pipe installation and ditch cleaning project as well as a report on the current funding balances.
- **CTH C (JERSEY ROAD – USH 151):** Utility relocation is nearing completion. Advanced warning message boards are in place. Closure and reconstruction is scheduled to start June 4th.
- **CTH AW (CTH A – JERSEY ROAD):** Bids for pulverizing pavement are due June 21, 2018.
- **HOT MIX ASPHALT (HMA) PAVING CONTRACT:** The HMA contract bids for paving CTH C (Buckhorn Road – USH 151) and CTH DE (CTH D – CTH G) are due June 7, 2018.
- **AIRPORT RUNWAY RECONSTRUCTION:** Phase II of the Runway 8/26 reconstruction project is in progress and scheduled to be completed by June 26, 2018.
- **COUNTY HIGHWAY IMPROVEMENT PROJECT PRIORITIZATION PROCESS:** Field explained that the following factors are considered when highway projects are prioritized: safety, traffic volume, pavement condition, cost, and proximity to other selected projects.

APPROVE PER DIEMS AND EXPENSES FOR TDA FLY-IN: Motion by Berres and seconded by Muche to approve per diems and expenses for Caine and Frohling to attend the Washington DC TDA Fly-In May 22-24. Motion carried.

REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON A PROPOSAL FROM FABICK CAT TO UPGRADE AN EXISTING SKID STEER EXCHANGE CONTRACT: Motion by Muche and seconded by Caine to purchase a CAT 289D XPS track-mounted skid steer from Fabick Cat to replace the CAT 262D. The net trade difference will be \$20,500.00. Motion carried.

REVIEW VOUCHER PAYMENTS: Voucher payments were reviewed.

SET NEXT MEETING DATE AND FUTURE AGENDA ITEMS: The next meeting will be at 8:30 a.m. on June 14, 2018 in the Juneau office. The following item will be on a future agenda: Reeseville property acquisition.

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ENTERTAIN A MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO §19.85(1)(E), WIS. STATS., TO DELIBERATE OR NEGOTIATE THE PURCHASE OF PUBLIC PROPERTY OF A COMPETITIVE NATURE REQUIRING A CLOSED SESSION; SPECIFICALLY, TO CONSIDER AND DISCUSS AN APPRAISAL AND PARAMETERS FOR AN OFFER FOR A PARCEL OF VACANT LAND LOCATED IN THE TOWN OF LOWELL IDENTIFIED AS PIN 032-1014-2141-001 AS A POTENTIAL SITE FOR A HIGHWAY SHOP:

Motion by Frohling and seconded by Muche to convene in closed session pursuant to §19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchase of public property of a competitive nature requiring a closed session; specifically, to consider and discuss an appraisal and parameters for an offer for a parcel of vacant land located in the Town of Lowell identified as PIN 032-1014-2141-001 as a potential site for a highway shop. A roll call vote was taken. Motion carried by unanimous vote of all members present at 10:15 a.m.

Members present: Jeffrey Caine, Jeff Berres, David Frohling, and William Muche.

Members absent: Richard Fink.

Others present: Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Administrator Jim Mielke.

RETURN TO OPEN SESSION: Motion by Muche and seconded by Frohling to return to open session. A roll call vote was taken. Motion carried by unanimous vote of all members present at 11:04 a.m.

CONSIDER, DISCUSS, AND TAKE ACTION ON THE FOLLOWING:

- **THE PROPERTY (PIN) DISCUSSED IN CLOSED SESSION:** Motion by Frohling and seconded by Muche to authorize Department staff to work with Corporation Counsel to draft an offer to purchase document with contingencies as discussed in closed session and present it for review at a future Highway Committee meeting.
- **SALE OF ONE CAT CS 563 SINGLE-DRUM COMPACTOR:** Motion by Berres and seconded by Frohling to sell a Cat CS 563C single-drum compactor by auction with Dave Bell Auction Services. Motion carried.

FIELD REVIEW JUNEAU HIGHWAY BUILDINGS AND GROUNDS: The Committee viewed a new rubber-tired tow-behind offset shoulder compactor at the Juneau facility.

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ADJOURN: The meeting adjourned at 11:09 a.m.

Jeffrey Caine – Chairman

William T. Muche – Vice Chairman

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.